**description of the course of study**

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| **Course code** | **0231.8.FILA1P.D15.ABB** | |
| **Name of the course in** | Polish | Język angielski w bankowości i finansach |
| English | English for Banking and Finance |

1. **LOCATION OF THE course OF STUDY within the system of studies**

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| **1.1. Field of study** | English Philology |
| **1.2. Mode of study** | Full-time studies, extramural |
| **1.3. Level of study** | First degree |
| **1.4. Profile of study\*** | Practical |
| **1.5. Person preparing the course description** | Mgr Ewa Korczyńska-Madej |
| **1.6. Contact** | madej.et@gmail.com |

1. **General characteristicS of the course of study**

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| **2.1. Language of instruction** | English/Polish |
| **2.2. Prerequisites\*** | B1+ level of English |

1. **DETAILED CHARACTERISTICS OF THE COURSE OF STUDY**

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| * 1. **Form of classes** | | Classes |
| * 1. **Place of classes** | | Branch campus in Sandomierz, Jan Kochanowski University in Kielce |
| * 1. **Form of assessment** | | Credit with grade |
| * 1. **Teaching methods** | | Coursebook work, elements of the classical lecture, pair work, group work, individual work, own-work |
| * 1. **Bibliography** | **Required reading** | 1. MacKenzie, Ian,. *Professional English in Use*. CUP 2. Materials prepared by the lecturer. |
| **Further reading** | 1. Kozierkiewicz, Roman (ed.), Dictionary of Finance Terms for Professionals. Wydawnictwo C.H. Beck 2. Memet P. (ed.), Business English Reading, Wydawnictwo C.H. Beck |

1. **Objectives, syllabus CONTENT and intended LEARNING outcomes**

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| * 1. **Course objectives *(including form of classes)***   C1. Getting students to know the basic knowledge of English in finances (mini-lecture, translation)  C2. Enabling students to practice acquired knowledge in practical situations (in-class practice, own work)  C3. Presenting the relationship between the presented material with elements of everyday life situations (roleplays) |
| * 1. **Detailed syllabus *(including form of classes)***   1. Basic notions (finances, income, currency, debt, accountancy, account, investment, inflation, etc. )  2. Finances (accounting, audit, SWOT, profit/loss, sale, stock exchange, shares/stocks, chart descriptions, taxes)  3. Banking ( opening accounts, functions and features of the present-day account, credit, debt, interests) |

**4.3 Intended learning outcomes**

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| **Code** | **A student, who passed the course** | **Relation to learning outcomes** |
| within the scope of **knowledge:** | | |
| W01 | Has the knowledge of the terminology and has some basic information about the sector of financing in English | FILA1P\_W05 |
| W02 | Has the knowledge of the terminology and has some basic information about the sector of banking in English | FILA1P\_W05 |
| within the scope of **ABILITIES:** | | |
| U01 | can apply basic specialized vocabulary in the field of finance and banking to the reception and production of business texts, improving their competences in the above-mentioned areas. | FILA1P\_U08  FILA1P\_U16 |
| U02 | independently searches for financial and banking sources and information derived from them and critically analyses and synthesizes them in order to assess their suitability for carrying out tasks as a translator | FILA1P\_U01 |
| within the scope of **Social COMPETENCE:** | | |
| K01 | Has an awareness of the need for the constant development of one’s knowledge and skills in banking and finance as a translator English philologist | FILA1P\_K01 |
| K02 | The student is prepared to responsibly perform professional roles related to the specificity of his future work in translations in the field of banking and finance, to accept responsibility for the consequences of their actions and to comply with the principles of professional ethics as an English translator. | FILA1P\_K03 |

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| * 1. **Methods of assessment of the intended learning outcomes** | | | | | | | | | | | | | | | | | | | | | |
| **Teaching**  **outcomes**  ***(code)*** | **Method of assessment (+/-)** | | | | | | | | | | | | | | | | | | | | |
| **Exam oral/written\*** | | | **Test\*** | | | **Project\*** | | | **Effort**  **in class\*** | | | **Self-study\*** | | | **Group work\*** | | | **Others\*** | | |
| ***Form of classes*** | | | ***Form of classes*** | | | ***Form of classes*** | | | ***Form of classes*** | | | ***Form of classes*** | | | ***Form of classes*** | | | ***Form of classes*** | | |
| *L* | *C* | *...* | *L* | *C* | *...* | *L* | *C* | *...* | *L* | *C* | *...* | *L* | *C* | *...* | *L* | *C* | *...* | *L* | *C* | *...* |
| W01 |  |  |  |  | ***+*** |  |  |  |  |  |  |  |  | ***+*** |  |  |  |  |  |  |  |
| W02 |  |  |  |  | ***+*** |  |  |  |  |  |  |  |  | ***+*** |  |  |  |  |  |  |  |
| U01 |  |  |  |  |  |  |  |  |  |  | ***+*** |  |  |  |  |  |  |  |  |  |  |
| U02 |  |  |  |  |  |  |  |  |  |  |  |  |  | ***+*** |  |  | ***+*** |  |  |  |  |
| K01 |  |  |  |  |  |  |  |  |  |  | ***+*** |  |  |  |  |  |  |  |  |  |  |
| K02 |  |  |  |  |  |  |  |  |  |  |  |  |  | ***+*** |  |  |  |  |  |  |  |

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| * 1. **Criteria of assessment of the intended learning outcomes** | | |
| **Form of classes** | **Grade** | **Criterion of assessment** |
| **classes (C)\*** | **3** | Has the knowledge of the basic terminology (can use Polish equivalents.  *Low effort in class (below 60% of the classes)*  *The assignments the student was expected to complete in order to pass (receive graded credit for) the class were assessed and the result fell within the percentage range of 50-59%* |
| **3,5** | Is able to present English explanations of the given terms.  *Low effort in class (below 60% of the classes)*  *The assignments the student was expected to complete in order to pass (receive graded credit for) the class were assessed and the result fell within the percentage range of 60-69%* |
| **4** | Is able to apply the discussed issues in typical tasks.  *Medium effort in class ( 60% - 89 % of the classes)*  *The assignments the student was expected to complete in order to pass (receive graded credit for) the class were assessed and the result fell within the percentage range of 70-79%* |
| **4,5** | Is able to apply the discussed issues in less typical tasks.  *Medium effort in class ( 60% - 89 % of the classes)*  *The assignments the student was expected to complete in order to pass (receive graded credit for) the class were assessed and the result fell within the percentage range of 80-89%* |
| **5** | Is able to apply the specific knowledge in role plays.  *High effort in class ( over 90 % of the classes)*  *The assignments the student was expected to complete in order to pass (receive graded credit for) the class were assessed and the result fell within the percentage range of 90-100%* |

1. **BALANCE OF ECTS CREDITS – STUDENT’S WORK INPUT**

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| **Category** | **Student's workload** | |
| **Full-time**  **studies** | **Extramural studies** |
| *NUMBER OF HOURS WITH THE DIRECT PARTICIPATION OF THE TEACHER /CONTACT HOURS/* | **15** | **15** |
| *Participation in classes\** | 13 | 13 |
| *Preparation in final test\** | 2 | 2 |
| *INDEPENDENT WORK OF THE STUDENT/NON-CONTACT HOURS/* | **10** | **10** |
| *Preparation for the classes\** | 7 | 7 |
| *Preparation for the test\** | 3 | 3 |
| *TOTAL NUMBER OF HOURS* | **25** | **25** |
| ECTS credits for the course of study | **1** | **1** |

***Accepted for execution*** *(date and legible signatures of the teachers running the course in the given academic year)*

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